



SKATERICEHANDLER.COM CONTRACT INFORMATION SHEET

Skater Ice registrations must be completed **by midnight on the 25th** of the preceding month. (Ex: The deadline for a February contract is before midnight on January 25th.) Any registrations made afterward will reflect the drop-in rate of \$15 per session, if space is available.

We have **two** rinks (East Rink and West Rink) and Party Room (Ballet, Stretch, Jumps) or Conditioning Room for off-ice classes. Often we have different sessions running at the same time. Please be sure you are registering and arriving at the correct location and level.

Step 1: Go to www.skatericehandler.com

Step 2: Select the date on the calendar you wish to sign up for.

Step 3: Select the location of your session in the dropdown menu next to **“Select Location ».”** The default location is the East Rink.

Step 4: Check the box next to the session(s) you wish to sign up for on that date.

Step 5: Click the **“Save & Continue”** button.

Step 6: Select the next date you wish to sign up for.

Step 7: Repeat steps 3 through 6 as needed.

Step 8: Once you have checked off and saved all the sessions you need for the month, click the **“Finished”** button.

Step 9: Review the information on the page carefully to make sure that these are the dates you need. Make any adjustments you may need. Click the **“Confirm Times”** button when finished.

Step 10: Enter the **skater’s** information, then the billing information for the card you are using. Any credit and discount codes you have can also be entered on this page. Click the **“Apply Discount”** button for each coupon code you enter.

Step 11: Read the policy information and then check the box confirming that you have read it. Click the **“Checkout”** button when finished.

REMEMBER: DON'T FORGET IN MONTHS WITH 31 DAYS, YOU MUST SELECT THE 31ST DAY FROM THE CALENDAR!

For missed sessions, send an email within 30 days to SKATERICEHANDLER@COYOTESICE.COM . For credit include the following in your email:

- SKATER'S NAME
- SESSION DATE and/or DATES
- TIME and/or TIMES MISSED
- PURCHASE PRICE

This will allow for credits to be processed more efficiently!

PLEASE ALLOW UP TO SEVEN (7) DAYS TO RECEIVE THE COUPON CREDIT. Unused credits are valid 1 year from the original date.

4 credits are allowed per month.

A credit consists of one or all sessions, per day.

NO REFUNDS/CREDITS FOR OFF-ICE CLASSES!

Please do not send any other type of correspondence to the SkaterIceHandler email that requires an immediate response, as it may not be monitored every day.